



Thayer High School
2016 – 2017

This School Handbook belongs to:

Name

Address

City/Town

Phone

Student # _____ Homeroom Teacher _____

Thayer High School

401 E. Walnut St.

Thayer, MO

PHONE (417) 264-4600

FAX (417) 264-4608

<http://thayer.k12.mo.us>

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SECTION I – INTRODUCTION

THAYER R-II DISTRICT MISSION STATEMENT/PHILOSOPHY

“Together We Provide the Foundation for Lifelong Learning”

The Thayer R-II School District:

- Believes education provides opportunities for maximum development and achievement of each individual.
- Encourages individuals to become productive and responsible citizens of our democratic society.
- Creates a learning environment that encourages individual motivation.
- Believes that self-discipline and personal responsibility are essential to learning.
- Encourages parent/guardian/caregiver involvement along with community involvement as essential parts of a quality educational system.

THAYER A+ SCHOOL – Educating Youth for a Better Tomorrow

Thayer High School has been selected by the Missouri Department of Elementary and Secondary Education as an A+ School site. The A+ Schools grant provides the opportunity and funding for Thayer Schools to make basic changes designed to guide students in a rigorous program of academic and technical education that will prepare them for the workplace, post-secondary vocational/technical training, or college.

Although the specific requirements and funding of the A+ System is at the discretion of the Missouri Legislature, Thayer High School students will be eligible for two years of tuition from a Missouri public community college, vocational school, or technical school if they have met the following requirements:

- Attended a designated A+ school for three consecutive years
- Grade point average of 2.5 (7 on 11 pt. scale)
- High school attendance record of 95%
- Tutored or mentored other students for 50 hours
- Maintained a record of good citizenship and avoided the unlawful use of drugs
- Enrolled and attended on a full-time basis, a Missouri public community college or technical school, maintaining a GPA 2.5
- Attempted to secure all available federal financial assistance funds not requiring repayment

THAYER R-II DISTRICT STAFF

Tonya Woods	Superintendent of Schools
Emily Cancino	Secretary to the Superintendent
Alan Pender	School Board President
Bill Honeycutt	School Board Vice-President
Bill Franz	School Board Treasurer
Karen Cotham	School Board Secretary
Deanna Kiing-Smith.....	School Board Member
Mike Morris	School Board Member
Jared Underwood	School Board Member

THAYER HIGH SCHOOL FACULTY & STAFF

Marc Pitts	High School Principal
Adam Rouse	Counselor / Band Director
Monica Martin	Administrative Assistant
Jana Haven.....	Administrative Assistant
Connie Ward	Food Service Director
Traci Willison	Nurse
Greg Britton	Social Studies
Trudy Britton	Com Arts/S. Studies/ BETA
Lucas Brown	Mathematics
Kristi Chester	Communication Arts / Science
Stephan Clark.....	Technology
Nikki Cunningham	Business / Computers / FBLA
Cathy Deckard	Music
Juanita Dunlap	Business / Spanish / Yearbook
Stephanie Hall	Curriculum/A+
Debbie Lanston	Communication Arts
Tommy Lowery	Special Ed. / Credit Recovery
Barbara McGinness	Mathematics
Cecil Meyer.....	P.E./Health
Jana Miller	Visual Arts / Art Club
Adrick Miller	Science
April Mills	Mathematics
Eric Metcalf	Social Studies
Andrea Nicholson	Technology
Marcus Orf	Agriculture Education / FFA
Carol Pitts	Librarian
Valerie Pitts	Science
Betty Shrable,	Dist. Special Ed. Coordinator
Charla Shrable	Special Education
Mark Shrable	Special Education
Kim Sharp.....	Special Education
Rhonda Simpson	Social Studies / Student Council
Bryan Tate.....	Social Studies
Shelley Underwood	Family & Cons. Sci. / FCCLA
Billy Webber	Athletic Director / P E / Health
Adam Wulff	P.E./Health

MESSAGE FROM THE PRINCIPAL

Welcome back to another year at Thayer High School. Students are asked to read the following pages and familiarize yourselves with the contents as you will be held accountable for the rules and regulations found within. A good understanding of and careful adherence to these rules and regulations will insure a successful year. These few pages do not represent all of the rules and regulations governing this school, but they do provide a good basis with which to begin to shape your attitude and behavior. Please refer to the completed board policy available at the school website at <http://thayer.k12.mo.us> and feel free to ask questions of any staff member for any clarifications. As always, thank you for being partners in education.



Marc Pitts

SECTION II – ATTENDANCE

ATTENDANCE POLICY & PHILOSOPHY

There is no better predictor of student academic success than regular, punctual attendance. The attendance procedures of THS are established to encourage and enforce regular, punctual attendance. The Board of Education, administration, and faculty of Thayer High School believe that regular attendance in school is important. When students miss school, regardless of the reason, they miss an educational opportunity, which is lost forever. We believe students should learn the value of and demonstrate a pattern of good attendance and punctuality. Teenagers who have developed a pattern of good attendance will be better prepared for the attendance requirements placed upon them as adults when they may find that poor attendance leads to job dismissal and subsequent loss of income. All students of Thayer High School will be held responsible for knowing, understanding, and complying with the following attendance policies. Poor attendance may lead to failure with meeting the requirements for earning academic credit.

ABSENCES

To receive credit in a course, a student must do passing work and be absent (for other than school activities) no more than eight (8) class periods during a semester. If a student misses more than 20 minutes of any class period, it will be considered an absence. Students will have one (1) day to make up work per absence (example: if a student is absent 3 days, he/she will have 3 days to make up the work). After 3 days of absents it will be up the teacher and the Principal.

- If a student is absent from school (for other than school activities) for four (4) days or once a student is absent from any individual class (for other than school activities) four (4) times, the student's parents/guardians will be notified in writing.
- If a student is absent from school (for other than school activities) for eight (8) days or once a student is absent from any individual class (for other than

school activities) eight (8) times, the parents of the student will be notified that they and the student will need to appear before the Attendance Committee. This letter will also inform them when and where that attendance committee will meet.

- The purpose of the Attendance Committee meeting is to discuss the procedures the student will need to follow so that he/she may complete the requirements for earning credit in those classes which have more than eight absences. Once a student has exceeded eight (8) absences in any class, no grade or credit will be awarded to the student until the student and their parent(s) appear before the Attendance Committee.
- The Agenda of the Attendance Committee Meeting:
 - Address the reason(s) for the student's absences and determine what action may be necessary to address these and/or any future absences. In the case of a serious accident or illness requiring prolonged medical care, the parents may request a waiver be granted. In some cases, with authorization of a physician, homebound instruction may be given (if approved by the Principal and the Missouri Department of Elementary and Secondary Education). A statement from the student's physician or a copy of the hospital admission and discharge papers shall be presented to the high school office the day the student returns to school and included in the student's attendance file.
 - Address the number of hours/tasks needing to be completed to fulfill the requirements so that credit may be awarded.
 - Set a deadline for when the student's hours/tasks should be completed. Student must complete all course work and hours of absences and tardies before participation in graduation is allowed.
 - Set a date for the Attendance Committee to review the student's progress toward completing the required hours/tasks
 - At the time of the second meeting the Attendance Committee will review the student's case with the student and parents/guardians and take one of the following three actions:
 - An extension may be offered to the student to complete the requirements laid out in the first meeting.
 - The student will be awarded a grade as well as credit for the class if the student has completed the hours/tasks required to be awarded credit.
 - The student receives a grade of "F" – Failure due to attendance on the transcript and no credit will be awarded.

TARDIES

Punctual attendance is both a sign of respect toward both the teacher and the other students in the classroom; it is also part of a student's accountability toward his/her studies. Punctual attendance is important – and not attending punctually (or being tardy) is not only discouraged, it is a violation of school policy that can't be ignored nor tolerated. The consequences for not attending punctually are assessed for each class per semester.

- 1st-2nd Tardy Teacher Warning
- 3rd Tardy Teacher Warning – Office will notify Parents
- 4th- 7thTardy 1 hour before/after school Required Tutoring or Detention for each tardy up to the 7th tardy thereafter.
- 8th-11thTardy 2 hours before/after school Required Tutoring or Detention
- 12th- 14th Tardy 3 hours before/after school Required Tutoring or Detention
- 15th Tardy and up 1 day out of school suspension or Saturday school

All hours must be made up within 5 days or the required hours will be doubled. If the hours are not made up with 10 days, it will be considered insubordination and will result in out of school suspension. Students cannot attend or participate in after school extra-curricular activities until hours are made up.

For attendance points in classes, 4 tardies per quarter equal 1 absence. Twelve tardies would eliminate all attendance points in that class.

TRUANCY

Truancy is when a student:

- Leaves the campus without permission from the Principal.
- Comes to school but does not attend any or all classes or authorized activities.
- Is not in school when the parents think the student is at school.
- Obtains permission from the teacher or the office to go to a certain location on campus, but does not go there.
- Brings a signed note that is forged or sets forth an invalid reason for the absence.
- Leaves the building to go to the parking lot without permission from the office.

Students deemed as truant will not be allowed to make up work missed, and additional disciplinary action may be taken. Truancy will count against the eight day limit

SCHOOL SANCTIONED ACTIVITIES AND/OR COLLEGE VISITATION

School sponsored or sanction activities are exempt from and shall not count toward the total absences. Only seniors will be allowed three days during the year to visit a college or vocational school of their choice. These three days will be considered a school sanctioned activity if the following procedures are followed:

- The High School Counselor must arrange the visit(s)
- The student must obtain written confirmation from a college/vocational school official verifying the visit actually took place. This verification should be returned to the counselor on the next school day after the visit. Students who are absent from school will check with the teacher in advance and obtain Make-up work prior to the absence.

TRANSFER STUDENTS

Grades will be given for transfer students from this district to their new school district without regard to absences. It will be the student's new school's responsibility to determine credit. Students new to this district will fall under our policy on their first day of classes. Students who were enrolled in this district and then transfer out and then return to this district will have the prior attendance records apply to the current semester.

ATTENDANCE INCENTIVES

Along with Attendance Points (see next section) students who meet attendance and/or behavioral expectations will be rewarded from time to time with special privileges. These privileges will be determined in cooperation with the Student Council, and may include special activities, movie and/or food passes, and cash rewards.

ATTENDANCE POINTS

Students with perfect attendance for a quarter will receive three (3) percentage points on their quarter grade in that particular class. Students who miss no more than one (1) day in a class for that quarter will receive two (2) percentage points on their quarter grade in that particular class. Students who miss no more than two (2) days in a class for that quarter will receive one (1) percentage point on their quarter grade for that particular class.

ADMIT SLIP

All attendance documentation, verification, or documentation in reference to the absence must be furnished to the high school office at this time. Lack of this information implies that the student has no documentation. A PHONE CALL IS NOT ACCEPTABLE IN LIEU OF PAPERWORK FOR ANY ABSENCE.

PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

All students not in attendance for a full day of classes will not be permitted to participate in any school-sponsored activity that night unless permission is obtained from the Principal.

In order to be eligible to participate in any MSHAA sanctioned activity that will take place on the week-ends or when school is not in session, students cannot have an unexcused or unjustified absence on the last day of possible attendance.

PARENT NOTIFICATION

When a student is absent from school, and there has been no phone call made to the office to excuse the absence prior to 8:30 AM, parents will be contacted by personal phone call and/or through the *SchoolMessenger* system. *SchoolMessenger* allows the school district to send important information quickly – not only to parents but to staff as well – via phone, email, or text message, about emergency situations and school delays or cancellations due to inclement weather. In addition to notifying parents about school closings or delays, *SchoolMessenger* allows the district to contact parents about important school information and events, testing schedules, report card distribution, breakfast/lunch bills, open houses, delayed buses, field trips, and more. Messages will also be shared using the free app SchoolWay.

WITHDRAWING FROM SCHOOL

A student must check out of school before moving from the district or dropping out of school. The student is to get a “check-out form” in the office. The form will be taken to each teacher on the student’s schedule for grades and clearance. No records will be sent to another school until all books and school property is returned and all bills are paid. When a student transfers to a new school he/she should request a copy of the checkout form to take to the new school.

SECTION III– ACADEMICS & COUNSELING

ACADEMIC LETTER

Full time students who earn at least a 9.0 grade point average while completing 7 credits for both semesters of an academic year will be awarded an academic letter to signify this accomplishment.

First time recipients will receive the “T” and repeat recipients will receive a letter bar at the first assembly of the school year. Remedial classes will not be used to be considered for an academic letter.

GRADE CLASSIFICATION

Students will be classified by grade, based on credits earned, as follows:

Freshman	(Grade 9)	No Minimum
Sophomore	(Grade 10)	Minimum of 5.5 Credits
Junior	(Grade 11)	Minimum of 12.0 Credits
Senior	(Grade 12)	Minimum of 19.0 Credits

GRADUATION REQUIREMENTS

In order to graduate from Thayer High School, a student must acquire a total amount of credits, in grades 9 - 12, based on a sliding scale that is dependent on the number of credits a student has available to them during the regular academic school year (exclusive of summer school and correspondence course).

26 or less Credits Possible	→	25.0 Credits Needed for Graduation
27 Credits Possible	→	25.5 Credits Needed for Graduation
28 Credits Possible	→	26.0 Credits Needed for Graduation

The following Credits are Required for Graduation:

Language Arts	4 Credits – including Language Arts I & II
Mathematics	3 Credits – including Algebra I
Social Studies	3 Credits – including Geography, US History I & II, Government
Science	3 Credits – including Physical Science, Biology I
Fine Arts	1 Credit
Physical Education	1 Credit
Practical Arts	1 Credit
Health	½ Credit
Personal Finance	½ Credit

Senior grades will be submitted 5 days prior to the date of graduation. This will allow for the calculation and acknowledgement of Senior Awards. Student must complete all course work and hours of absences and tardies before participation in graduation is allowed.

COLLEGE PREPARATORY CERTIFICATE & COLLEGE PREPARATORY DIPLOMA

Students who wish to achieve beyond the minimum requirements for a high school diploma are encouraged to seek a College Preparatory Certificate and/or a College Preparatory Diploma. The requirements for these advanced awards include maintaining a "B" average (3.0 on a 4.0 scale) in the four (4) "core" courses and scoring above the national average on either the SAT or the ACT. Criteria also stipulate the courses, which must be included in the four-year program of studies. For more information, see the counselor.

GRADING SCALE/ GRADING POINTS

Grading policies for each course will be discussed and posted in the classroom. Each teacher shall give each student a written copy of the grading policy.

The School wide Grading Scale is as follows:

A 94-100	B- 80-82	D+ 67-69
A- 90-93	C+ 77-79	D 63-66
B+ 87-89	C 73-76	D- 60-62
B 83-86	C- 70-72	F Below 6

GRADE POINTS

THS uses an 11-point system for calculating Grade Point Average – the point value for each letter grade is as follows:

A = 11
A- = 10
B+ = 9
B = 8
B- = 7
C+ = 6
C = 5
C- = 4
D+ = 3
D = 2
D- = 1
F = 0

The GPA is calculated by dividing the total point value of all classes divided by the total number of credits attempted. Class rank is figured using this 11-point scale – all classes attempted count towards class rank, with the exception of Summer School and Correspondence Courses.

WEIGHTED COURSES

It is the policy of the Board to offer a program of “weighted courses” in grades 9 -12. When a student successfully passes a weighted course, one extra point is added when figuring grade point average. The following courses will be classified as weighted:

Chemistry, Human Anatomy/Physiology, Physics, Biology
2 Calculus, Trig/College Algebra, Algebra 2, Geometry
College Prep English, Accounting, Dual Credit/Dual Enrollment college classes (semester)

HONOR ROLL

The Honor Roll will be calculated each quarter. Those students who have earned at least a grade of B in every class will be recognized on the “A-B” Honor Roll. Those students who have earned an A in every class will be recognized on the “All A” Honor Roll.

GRADE REPORT / FAILING NOTICE

The school will periodically send home grade reports, including each mid-quarter. Parents may view grades using Parent Portal at any time. Deficiency/ failing notices will be mailed each mid-quarter to parents who do not return a signed notice to the school office. The school will send quarterly grade reports. Parents are to sign these notices and the student is to return it to the guidance counselor, the office secretary, or the issuing teacher. Parent/Student Portal is available to monitor grades daily.

7/8 GRADE RETAINMENT

The school year is composed of four core curriculum courses mathematics, science, social studies and language arts. This allows for a total of eight semesters.

- **Failed 1-2 semesters***: Student is recommended to attend summer school.
- **Failed 3-4 semesters**: Student is required to successfully complete summer school to be promoted or they will be retained.
- **Failed 5-8 semesters**: Student is retained.

*If a student fails both semesters of a course they are required to attend summer school for that subject.

SUMMER SCHOOL

Summer School may be used by both junior high or senior high students to recover credit from failed core classes. Students may earn up to one full credit during Summer School.

GUIDANCE / COUNSELING PROGRAM

Academic guidance in the high school is viewed as a series of services designed to help pupils choose wisely between alternatives, to help pupils understand their abilities and limitations, and to help them effect adjustments to the society in which they live. The overall purpose of a guidance program is to facilitate the development of the individual. Students wishing to see the counselor should make an appointment and get permission from their teacher beforehand.

SCHEDULE CHANGES

Student or parent initiated schedule changes will only be allowed until the end of the fifth day of each semester, and only for such reasons as the lack of prerequisite courses, overcrowding of classes, etc. Any course change made after the fifth day must have the approval of the Counselor and Principal. In the event the study of a subject is discontinued before it is completed, partial credit will not be given. After the twentieth day of class each semester, any student dropped from a class will receive a failing grade for the semester.

SECTION IV – GENERAL INFORMATION

DRESS CODE

Proper attire is both a sign of respect toward others as well as a sign of self-respect. All students are expected to come to school CLEAN and NEAT in appearance, with attire that is conducive to learning. The following is a partial list of items considered unacceptable for students to wear. This list is not intended to be comprehensive – the building Principal will make the final decision if questions arise.

Students are not allowed to wear:

- Head wear – (Hats, caps, bandannas, and such)
- Halter/low cut tops, tank tops and sleeveless shirts with oversized arm openings, less than 1 ½ inches of strap or material on the shoulder, or showing excessive skin on the back and/or undergarments
- Altered clothing (torn, cut, or factory-made holes) with holes above fingertip length
- Items that are not appropriately fitted to the wearer (excessively loose or tight)
- Items that expose the midriff, chest, or undergarments
- Clothing with inappropriate or suggestive writing and/or designs (tobacco, alcohol ads, double meaning/sexual reference)
- Overly short skirts, dresses, or shorts (the hem must be at a minimum fingertip length when arms are at the side, regardless if layered with leggings, tights, etc.). Leggings/jeggings/tights, etc. are NOT considered pants. If you wear these, you need to have a shirt, skirt or shorts over them reaching at least down to your fingertips.

ELECTRONIC DEVICES

While on school grounds during the regular school day, students are not allowed to use electronic devices without the permission of the building Principal. This includes, but is not limited to radios, CD and tape players, video games, cellular phones and pagers. By permission only, students may use one of the many phones located throughout the building. Messages can be relayed to a student through the main office.

SCHOOL PROPERTY AND EQUIPMENT

Any student who is assigned school materials (including tablets, laptops and other electronic devices) is responsible for those items. Damage or destruction of school property will result in disciplinary consequences and restitution to the district.

STUDENT CELL PHONE USAGE

Developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones in school poses an increased risk of disruptions, academic dishonesty, bullying, and criminal activity. As a

result, student cell phones are to remain turned off and out of sight during the instructional day (7:45 a.m. to 3:00 p.m.) and on school buses coming to and from school.

Students who are found possessing and/or using a cell phone will have the cell phone confiscated and returned only to the student's parent/guardian at the end of the day, or to the student at the end of the following school day. If a student's cell phone is confiscated more than once – additional consequences will be imposed.

Students may leave their phone in the school office vault and pick them up to use after school. Parents may also apply for a hardship exception through the school office. Each school phone is available for legitimate student – parent contact and parents may call the school office to contact their child. Consequences include:

- 1st-2nd Incident Warning
- 3rd Incident or more 1 hour before/after school required
- Additional consequences may be imposed

STUDENT DRIVING

Students are to park in the lot east of THS. Students are not to abuse the privilege of driving by operating their vehicles in a careless and unsafe manner. Any report of such an action will automatically cancel a student's right to drive to school for part of or the rest of the school year. After arriving at school, students are not to return to their vehicles until the end of the day without permission. Vo-Tech and Ozarka College students shall ride the bus to the Ozarka Campus and Vo-Tech school. Driving to Ozarka College or Vo-Tech without permission will be cause for disciplinary action including dismissal from the program.

LEAVING SCHOOL GROUNDS

The school day begins when a student arrives on the school grounds or steps onto school transportation. Before leaving school grounds during school hours, a student must have permission from the Principal, otherwise such absences will be considered truancy. Students who leave the school grounds during the school day must check out in the office with a written note from a parent or guardian, or call to the school for clearance. Students must sign out on the checkout sheet in the presence of the Jr/Sr High School Principal or Administrative Assistant. Prior approval from the Principal must be given before a student may return to campus after signing out and leaving school grounds.

Students on work programs must leave the school grounds and report to their work sites at the specified times. They may not loiter on the school grounds.

UNSCHEDULED DISMISSAL (INCLEMENT WEATHER DAYS)

Listen to KALM/KAMS Radio or watch KAIT-TV Channel 8, or Springfield TV channels 3, 10, 27, or 33 for school closings. Notice will also be given through SchoolMessenger and our free app SchoolWay.

PUPIL RESPONSIBILITY ON BUSES

The following regulations will serve as a guide to student expectations while in transit:

- The driver is in charge of the pupils and the bus. Pupils must obey the driver. Each driver is expected to oversee the safe operation of the bus. Students who act in a manner that hinders safe operation may be removed from the bus for a period or the remainder of the school year.
- Pupils must be on time; the bus cannot wait beyond its regular schedule for those who are tardy.
- Never stand in the roadway while waiting for the bus.
- Unnecessary conversation with the driver is prohibited.
- Classroom conduct is to be observed by pupils while riding the bus, except for ordinary conversation.
- Pupils must not at any time extend arms or head out of bus windows or throw anything from the windows.
- Pupils must not try to get on or off the bus, or move within the bus, while it is in motion.
- Pupils must observe directions of the driver and monitors when entering and leaving the bus.
- Any damage to the bus should be reported at once to the driver.
- There shall be no food, drink, water guns, or noisemakers of any kind on school buses on route runs.
- Animals shall not be transported on the buses.
- No one other than regular enrolled students may ride the buses. Students' guests shall not ride the buses unless a bus pass is presented to the driver at the time the student enters the bus.
- The building Principal may deny students the privilege of riding the bus.

HALL PASSES

Every student is expected to be in class every period. If for any reason the student must leave the classroom, he/she must obtain the written permission of the classroom instructor. Students are allowed to come to the main office for medication, change, or to use the phone – but only **between** classes, before, or after school.

LOCKERS

Students will be issued a locker and a lock. He/she must keep the lock attached securely and correctly at all times. Each student is responsible for keeping his/her assigned locker clean both inside and outside; the lock must be returned in good

condition at the end of the year. Students should not tape anything to the outside of the locker. Damages caused by the misuse of tape etc. will be charged to the student responsible. Any locker/lock malfunction should be reported to the office. Students are cautioned not to keep money or other valuables inside their lockers. They should not share a locker or their lock combination with anyone.

SAFE SCHOOLS ACT

The "Safe Schools Act" (HB 1301 & 1298, 1996) establishes the crime of "assault while on school property." The act also makes assault while on school property a class D felony. A person commits the crime of assault while on school property if the person:

- Knowingly causes physical injury to another person; or
- With criminal negligence, causes physical injury to another person by means of a deadly weapon; or
- Recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; and the act occurred on school or school district property, or in a vehicle that, at the time of the act, was in the service of a school or school district, or arose as a result of a school or school district sponsored activity.

All violations of the Safe Schools Act will be reported to the Police and/or Sheriff's Office.

WEAPONS IN SCHOOL

The possession or use of a weapon by any person, except where authorized by law, shall be prohibited in all school buildings, on or about school grounds and at all school activities. A weapon shall be defined as any instrument or device used for attack or defense against an opponent, adversary or victim; or any instrument or device used to inflict physical injury or harm to another person. Violators of this policy may be referred to the appropriate legal authorities. In addition, any student who violates this policy will be subject to suspension and /or expulsion from school.

In accordance with federal law, any student who brings or possesses a firearm (as defined in 18 U.S.C. 921) on school property will be suspended from school for at least one calendar year. The Superintendent of Schools may modify the suspension on a case-by-case basis upon recommendation.

CAFETERIA / LUNCH TIME/OUTSIDE FOOD AND DRINKS

Thayer High School is a "closed campus" during the lunch period for all students. This means that students CANNOT leave the school grounds. Students who bring food and drinks into the school are required to finish or dispose of these items before entering a classroom or other learning setting. Breakfast items brought to school are also included within this policy. Cups with lids, jugs, etc. are prohibited. Outside drinks must be in a bottle with a lid. Energy Drinks are prohibited on school grounds. Student behavior in the cafeteria should be based on courtesy and cleanliness. Students who go through the cafeteria line may pay cash or charge for the meal. Students are to remain in the cafeteria until they have finished eating. All food is to be consumed in the cafeteria. At

no time are pupils allowed to take food outside of the cafeteria. Students are not to go into areas where classes are being held during the lunchtime.

MEALS

The district will comply with USDA regulation for the National School Lunch Program and School Breakfast Program and designates the following minimum nutrition guidelines, based on the Missouri Eat Smart Nutrition Guidelines, for foods and beverages served in schools during the school day: The costs of breakfast is \$1.10, the cost of lunch is \$2.10. Free and reduced applications are available online.

STUDENT INSURANCE

Accident insurance is available to students on a voluntary basis. This insurance should be purchased before the end of the first week of school. Student athletes must have accident insurance in an amount to adequately cover the risk of the sport.

SALE ITEMS

Sales programs designed to make a profit are restricted to school organizations only. No other organization or individual may sell items on the school property.

TECHNOLOGY USAGE

Students must have an updated Internet/Technology Use Agreement on file before using school technology such as computers, Internet, video cameras, etc.

DRUG TESTING POLICY

The Thayer R-II Board of Education recognizes that drug use is one of the most serious problems confronting schools and communities. In an effort to protect the health, safety, and well-being of its students from illegal drug use and abuse or injuries resulting from the use of drugs, the Thayer R-2 School District adopted a random drug testing policy for students participating in extracurricular and/or co-curricular activities in grades 7-12. This program is administered by the high school principal. Any student wishing to be active in extracurricular and/or co-curricular activities must participate in the random drug testing program. Students who fail the drug test will be required to participate in the next two (2) drug tests and will not be eligible to participate in or attend any extracurricular activities until they pass two consecutive school administered test. Students will receive this policy and the sign up form at the beginning of the school year.

VISITORS TO THE BUILDING

Visitors must report to the main office, sign in, and receive a visitor's badge to be worn or openly displayed while on school grounds. The Principal has the right to refuse visitation rights to any person.

The district has determined that the following information regarding the district's students is not harmful or an invasion of privacy and therefore will release this

information without first obtaining parental consent. If a parent, guardian, person acting as a student's parent in absence of a parent or guardian, or the student (if 18 or older) does not want the district to release the information listed below, they must notify the district in writing within ten (10) days of receiving this notice.

SECTION V – STUDENT EXPECTATIONS

Students are expected to conduct themselves in a scholarly, respectful manner that reflects the business like attitude of a THS student with the goal of graduating. Specifically, THS Students are expected to:

- Respect self, others and property – profanity, disruptive behavior, and/or public displays of affection are not conducive to the academic atmosphere needed for learning.
- Know and follow all school and classroom rules, policies and procedures.
- Have their School ID in their possession at all times.
- Attend all classes regularly and on time.
- Prepare for each class with appropriate materials and assignments.
- Pay required fees and fines.
- Dress and Groom appropriately.
- Participate in projects of your class and organizations as needed.
- Find out what work or assignments have been missed and completing the work in a timely manner.
- Cooperate with the Principal, District Staff, and Law Enforcement in the investigation of disciplinary cases and volunteering known information relating to serious offenses.

When positive efforts have not succeeded in correcting a student whose behavior interferes with the educational and/or activity programs at THS, the following corrective measures (in relative order of severity) are authorized:

- Conference with the student and/or parent
- Restitution (in the case of vandalism or other damage to property)
- Required Attendance at Before or After School Tutoring
- Before or After School Detention
- In-School Suspension (if/when available)
- Saturday School (if/when available)
- Out-of-School Suspension
- Expulsion
- Repeat offenses and/or more severe offenses will result in more severe consequences

STUDENT DISCIPLINE (SCHOOL BOARD POLICY JG-R)

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

REPORTING TO LAW ENFORCEMENT

It is the policy of the Thayer R-II School District to report all crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

DOCUMENTATION IN STUDENT'S DISCIPLINE RECORD

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

CONDITIONS OF SUSPENSION, EXPULSION AND OTHER DISCIPLINARY CONSEQUENCES

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. In addition, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, if appropriate.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one (1) of the following conditions exist:

- The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
- The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
- The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences".

PROHIBITED CONDUCT

The following are descriptions of prohibited conduct as well as potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. All consequences must be within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

ACADEMIC DISHONESTY

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

- First Offense: No credit for the work, grade reduction, or replacement assignment.
- Subsequent Offense(s): No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

ARSON

Starting or attempting to start a fire, or causing or attempting to cause an explosion.

- First Offense: Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Restitution if appropriate.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion. Restitution if appropriate.

ASSAULT

Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

- First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

- First Offense: Expulsion.

AUTOMOBILE/VEHICLE MISUSE

Discourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on district property.

- First Offense: Suspension or revocation of parking privileges, detention, or in-school suspension.
- Subsequent Offense(s): Revocation of parking privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

BULLYING AND CYBERBULLYING (see Board policy JFCF)

Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law.

- First Offense: Detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

BUS OR TRANSPORTATION MISCONDUCT (see Board policy JFCC)

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school.

- First Offense: Warning to Student and Parents.
- Subsequent Offense(s): Suspension or revocation of transportation privileges.

DISHONESTY

Any act of lying, whether verbal or written, including forgery.

- First Offense: Nullification of forged document. Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Nullification of forged document. Detention, in-school suspension, or 1-180 days out-of-school suspension.

DISRESPECTFUL OR DISRUPTIVE CONDUCT OR SPEECH (see Board policy AC if illegal harassment or discrimination is involved)

Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent Offense(s): Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

DRUGS/ALCOHOL (see Board policies JFCH and JHCD)

Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

- First Offense: In-school suspension or 1-180 days out-of-school suspension.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

- First Offense: In-school suspension or 1-180 days out-of-school suspension.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

- First Offense: 1-180 days out-of-school suspension or expulsion.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

EXTORTION

Threatening or intimidating any person for the purpose of obtaining money or anything of value.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent Offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion.

FAILURE TO MEET CONDITIONS OF SUSPENSION, EXPULSION OR OTHER DISCIPLINARY ACTION

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

- First Offense: Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
- Subsequent Offense(s): Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

FALSE ALARMS (see also "Threats or Verbal Assault")

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

- First Offense: Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): Restitution. In-school suspension, 1-180 days out-of-school suspension, or expulsion.

FIGHTING (see also, "Assault")

Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.

- Subsequent Offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion.

GAMBLING

Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

- First Offense: Principal/Student conference, loss of privileges, detention, or in-school suspension.
- Subsequent Offense(s): Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

HARASSMENT, INCLUDING SEXUAL HARASSMENT (see Board policy AC)

Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

- First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

- First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

HAZING (see Board policy JFCF)

Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.

- First Offense: In-school suspension or 1-180 days out-of-school suspension.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

INCENDIARY DEVICES OR FIREWORKS

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

- First Offense: Confiscation. Warning, principal/student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

NUISANCE ITEMS

Possession or use of toys, games, MP3 players and other electronic devices (other than mobile phones) that are not authorized for educational purposes.

- First Offense: Confiscation. Warning, principal/student conference, detention, or in-school suspension. Student may pick the device up after school in the office.
- Second Offense: Confiscation. Principal/Student conference, parents will be notified and may pick up the device after school.
- Third and Subsequent Offense: Confiscation. Principal/Student conference, parents will be notified and may pick up the device after school.
- Devices may not be used during the hours of 7:45 – 3:00.

PUBLIC DISPLAY OF AFFECTION

Physical contact that is inappropriate for the school setting including, but not limited to, kissing, hugging and groping.

- First Offense: Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Detention, in-school suspension, or 1-10 days out-of-school suspension.

SEXTING AND/OR POSSESSION OF SEXUALLY EXPLICIT, VULGAR OR VIOLENT MATERIAL

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

- First Offense: Confiscation. Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

SEXUAL ACTIVITY

Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent Offense(s): Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

TECHNOLOGY MISCONDUCT (see Board policies EHB and KKB and procedure EHB-AP)

Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

- First Offense: Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension.
- Subsequent Offense(s): Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch.

- First Offense: Confiscation, principal/student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Violations of Board policy EHB and procedure EHB-AP other than those listed above.

- First Offense: Restitution. Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

Use of audio or visual recording equipment in violation of Board policy KKB.

- First Offense: Confiscation. Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

THEFT

Theft, attempted theft or knowing possession of stolen property.

- First Offense: Return of or restitution for property. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent Offense(s): Return of or restitution for property. 1-180 days out-of-school suspension or expulsion.

THREATS OR VERBAL ASSAULT

Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

- First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion.

TOBACCO AND E-CIGARETTES

Possession of any tobacco or E-cigarette products on district property, district transportation or at any district activity.

- First Offense: Confiscation of tobacco product or E-Cigarette. Principal/Student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation of tobacco product or E-Cigarette. Detention, in-school suspension, or 1-10 days out-of-school suspension.

Use of any tobacco or E-cigarette products on district property, district transportation or at any district activity.

- First Offense: Confiscation of tobacco or E-cigarette product. Principal/Student conference, detention, in-school suspension, or 1-3 days out-of-school suspension.
- Subsequent Offense(s): Confiscation of tobacco or E-cigarette product. In-school suspension or 1-10 days out-of-school suspension.

UNAUTHORIZED ENTRY

Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

- First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

VANDALISM (see Board policy ECA)

Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

- First Offense: Restitution. Principal/Student conference, detention, in-school suspension, 1 – 180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): Restitution. In-school suspension, 1 – 180 days out-of-school suspension, or expulsion.

WEAPONS (see Board policy JFCJ)

Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

- First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

- First Offense: One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
- Subsequent Offense(s): Expulsion.

Possession or use of ammunition or a component of a weapon.

- First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent Offense(s): 1-180 days out-of-school suspension or expulsion.

SECTION VI – STUDENT ACTIVITIES

Thayer High School provides a variety of opportunities for students including: Inter-scholastic competition, Math/Science Relay, Science Fair, Baseball, Basketball, Cheerleading, Dance Team, Football, Golf, Softball, and Volleyball. Activities are a valuable part of the overall educational program at Thayer Jr/Sr High School. Participation in Extra- and Co-Curricular Activities increases the opportunities for the maximum development and achievement of each individual, and students are encouraged to take full advantage of the activities offered. In cases of a conflict of scheduling, no student will be punished for choosing one school-sponsored activity over another.

ADEQUATE ACADEMIC PROGRESS

As important to the overall educational program as an activity program is, academics must come first. For that reason before a student can be excused from school to participate in an activity, the student must be making Adequate Academic Progress (AAP). Adequate Academic Progress will be determined. If a student activity participant does not meet Adequate Academic Progress, the student may still participate in all activities outside the school day, but the student will not be excused to participate during the school day until the student meets AAP.

STUDENT CHARGES & PARTICIPATION IN STUDENT ACTIVITIES (Board Policy JNA)

The district regularly notifies parents/guardians of outstanding bills. When a student's bill has exceeded \$25, the district will send a letter to the parents/guardians of the student stating that their student is in danger of being excluded from all extracurricular activities and a copy of this policy will be enclosed. Parents/Guardians will be given ten (10) days from the date on the letter to satisfy the debt to the district and, if all or part of the debt is from meal charges, parents/guardians will be encouraged to complete an application for free or reduced-cost meals. Failure to satisfy the debt, arrange a payment plan with the district to satisfy the debt, or complete the application within ten (10) days will result in the student being excluded from all extracurricular activities that are not part of the educational process. This includes, but is not limited to: participation in athletics, non-educational field trips and clubs.

DESCRIPTIONS OF STUDENT CLUBS & ACTIVITIES

A-TEAM – Students who earn all “A’s” for the first three quarters will be honored for this accomplishment at a banquet in the fourth quarter of the school year.

ACADEMIC TEAM/QUIZ BOWL – Participating students will compete against other schools in a competition testing their academic skills, knowledge of current events, and problem solving skills.

ART CLUB - Art students will have the opportunity to develop skills and appreciation with a variety of activities.

BAND – The tradition of an outstanding band continues. Students grade 7-12 will participate in parades, halftime shows, and concerts.

BETA CLUB – GPA, scholarship,, and citizenship are used as criteria to select The National Beta Club members. Members must earn all “A’s” and “B’s” to qualify for this service organization. Dropping below A’s and B’s will result in a period (one semester) of academic probation and possible loss of membership if grade(s) do not improve.

FBLA – The Future Business Leaders of America is a national organization for high school students participating in business and office programs. The organization provides opportunities to develop career supportive abilities, civic pride, and personal responsibilities. The club goals are to foster an understanding of Global business

practices, develop character and scholarship, assist in establishment of career goals, and facilitate the transition from school to work.

FCCLA – The Family, Career, and Community Leaders of America has a membership made up of young men and women who are enrolled in or have been enrolled in family and consumer science classes. Chapter projects and activities deal with community and youth concerns, nutrition and fitness, child and family development, and career exploration.

FFA – Future Farmers of America is an organization for students enrolled in agriculture education classes. The FFA organization focuses on development of leadership, cooperation, and citizenship of tomorrow's agriculturists. The FFA makes the classroom lessons come alive through realistic applications.

SADD – The Thayer chapter of Student Against Destructive Decisions was established to increase awareness of substance use and abuse. SADD's mission is to provide student the best prevention and intervention tools to deal with issues that face young people today.

SPANISH CLUB – Students interested in the Spanish will explore the culture and history of Spanish speaking countries through outing and activities.

STUDENT COUNCIL – The Student Council represents the student body in planning student activities and coordinating student interests with an orderly educational process. Member of this organization are elected for a one-year term and must maintain good citizenship and scholarship.

YEARBOOK/ANNUAL STAFF – Student interested in working to preserve the memories of the school year work throughout the year to produce the BOBCAT YEARBOOK. Students will sell ads, take pictures, and produce copy and proof pages.

NOTICES

NOTICE OF NONDISCRIMINATION

Thayer R-II School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Boy Scout Act and Title II of the Americans with Disabilities Act of 1990. The following person has been designated to handle inquiries regarding the non-discrimination policies: Tonya Woods, Superintendent, 401 E. Walnut, Thayer, MO 65791. Phone: 417-264-4600. For further information on notice of non-discrimination, you may contact Kansas City Office, Office for Civil Rights, U.S. Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114. Phone: 816-268-0550. Fax: 816-823-1404. TDD: 877-521-2172.

Notification of Rights for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to

enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202**

PUBLIC NOTICE – FREE AND APPROPRIATE PUBLIC EDUCATION

All public schools are required to provide a free and appropriate public education to all students, including those attending private/parochial schools, beginning on the child's third birthday through age twenty (20), regardless of the child's disability. Disabilities include: learning disabilities, mental retardation, behavior disorders/emotional disturbance, speech disorders (voice, fluency, or articulation), language disorders, visually impaired, hearing impaired, physically/other health impaired, multi-handicapped, deaf/blind, autism, early childhood special education, and traumatic brain injury.

All public schools are required to provide parents the right to inspect and review personally - identifiable information collected and used or maintained by the District relating to their children. Parents have the right to request amendment of these records if they feel the information is inaccurate, misleading, or violates the privacy or other rights of their children. Parents have the right to file complaints with the U.S. Department of Education or the State Department of Education concerning alleged failures by the District to meet the requirements of the Family Educational Rights and privacy Act (FERPA).

The District has developed a Local compliance Plan for implementation of Special Education and this Plan is available for public review during regular school hours on days school is in session in the Office of the Superintendent of Schools.

Public schools in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth through age twenty (20) who reside in the District or whose parent/legal guardian resides in the District. This Census is compiled as of May 1 each year. This information is treated as confidential and submitted to the Missouri Department of Elementary and Secondary Education.

Information to be collected includes: name of each child, parent/legal guardian's name/address; birth date and age of each child; and each child's disability or suspected disability. Should the District fail to submit an annual census, the State Board of Education may withhold state aid until the census is submitted. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact your school district.
Superintendent – Thayer R-II Schools – (417) 264-4600.

PUBLIC ANNOUNCEMENT SURROGATE PARENT PROGRAM

Pursuant to the requirements of state law 162.997-999 RSMo, the State Board of Education is required to appoint a surrogate parent at such time as it becomes evident that a child with a disability does not have a parent or a person acting as a parent to participate in matters dealing with the provision of special education. For purposes of surrogate parent appointment, "parent" is defined as a biological parent, a guardian, or a person acting as a parent of a child including, but not limited to, a grandparent, a stepparent, or a foster parent with whom the child lives. The term does not include the State if the child is a ward of the State. The term does not include a person whose parental rights have been terminated.

Thayer R-1 School District is given the responsibility to determine when a child with a disability who requires special education and who resides in the District is without a parent. The District will notify the Missouri Department of Elementary and Secondary Education of the need to appoint a surrogate parent. Training for persons serving as surrogate parents will be provided by the Missouri Department of Elementary and Secondary Education and the District.

If you are interested in volunteering to serve as a surrogate parent, more information can be obtained from the District's surrogate parent contact person, Betty Shrable, Director of Special Services at (417) 264-4600.

NOTICE FOR DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Thayer R-II School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Thayer R-II School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Thayer to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal

laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories—names, addresses and telephone listings—unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. If you do not want Thayer R-II School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 15, 2015. Thayer R-II School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

504 PUBLIC NOTICE

The Thayer R-II School District, as a recipient of federal financial assistance from the United States Department of Education and operates a public elementary or secondary education program and/or activity, is required to undertake to identify and locate every qualified person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parents or guardians of the District's duty.

The Thayer R-II School District assures that it will provide a free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973, the provision of an appropriate education is the provision of regular or special and related aids and services that (i) are designed to meet individual educational needs of disabled persons as adequately as the needs of nondisabled persons are met and (ii) are based on adherence to procedures that satisfy the requirements of the 504 federal regulations. The Thayer R-II School District has developed a 504 Procedures Manual for implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D. This Procedures Manual may be reviewed at any of the school buildings or the Central Office from 9:00 a.m. to 3:00 p.m. Monday through Friday. This notice will be provided in native languages as appropriate.

NOTICE OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-

1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of -
1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- Inspect, upon request and before administration or use -
1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

Thayer has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. **Thayer** will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. **Thayer** will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. **Thayer** will make this

notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

DESCRIMINATION/HARASSMENT GRIEVANCES PROCEDURES (see Board policy AC)

General Rule

The Thayer R-II School District Board of Education is committed to maintaining a workplace and educational environment that is free from discrimination and harassment in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The Thayer R-II School District is an equal opportunity employer.

The Board also prohibits:

1. Retaliatory actions including, but not limited to, acts of intimidation, threats, coercion or discrimination against those who:
 - a) Make complaints of prohibited discrimination or harassment.
 - b) Report prohibited discrimination or harassment.
 - c) Participate in an investigation, formal proceeding or informal resolution, whether conducted internally or outside the district, concerning prohibited discrimination or harassment.
2. Aiding, abetting, inciting, compelling or coercing discrimination, harassment or retaliatory actions.
3. Discrimination, harassment or retaliation against any person because of such person's association with a person protected from discrimination or harassment in accordance with this policy.

All employees, students and visitors must immediately report to the district for investigation any incident or behavior that could constitute discrimination, harassment or

retaliation in accordance with this policy. If a student alleges sexual misconduct on the part of any district employee to any person employed by the district, that person will immediately report the allegation to the Children's Division (CD) of the Department of Social Services in accordance with state law. In accordance with this policy and as allowed by law, the district will investigate and address discrimination, harassment and retaliation that negatively impact the school environment, including instances that occur off district property or are unrelated to the district's activities.

Consequences and Remedies

If the district determines that discrimination, harassment or retaliation have occurred, the district will take prompt, effective and appropriate action to address the behavior, prevent its recurrence and remedy its effects.

Employees who violate this policy will be disciplined, up to and including employment termination. Students who violate this policy will be disciplined, which may include suspension or expulsion. Patrons, contractors, visitors or others who violate this policy may be prohibited from district property or otherwise restricted while on district property. The superintendent or designee will contact law enforcement or seek a court order to enforce this policy when necessary or when actions may constitute criminal behavior.

Students, employees and others will not be disciplined for speech in circumstances where it is protected by law.

In accordance with law and district policy, any person suspected of abusing or neglecting a child will be reported immediately to the CD.

Remedies provided by the district will attempt to minimize the burden on the victim. Such remedies may include, but are not limited to: providing additional resources such as counseling, providing access to community services, assisting the victim in filing criminal charges when applicable, moving the perpetrator to a different class or school, providing an escort between classes, or allowing the victim to retake or withdraw from a class. The district may provide additional training to students and employees, make periodic assessments to make sure behavior complies with district policy, or perform a climate check to assess the environment in the district.

Compliance Officer

The Board designates the following individual to act as the district's compliance officer:

Superintendent

401 East Walnut, Thayer, MO 65791

Phone: 417-264-7261/Fax: 417-264-4608

In the event the compliance officer is unavailable or is the subject of a report that would otherwise be made to the compliance officer, reports should instead be directed to the acting compliance officer:

High School Principal

401 East Walnut, Thayer, MO 65791

Phone: 417-264-7261/Fax: 417-264-4608

Grievance Process Overview

1. If a person designated to hear a grievance or appeal is the subject of the grievance, the compliance officer may designate an alternative person to hear the grievance, or the next highest step in the grievance process will be

- used. For example, if the grievance involves the superintendent, the compliance officer may designate someone outside the district to hear the grievance in lieu of the superintendent, or the grievance may be heard directly by the Board.
2. An extension of the investigation and reporting deadlines may be warranted if extenuating circumstances exist as determined by the district's compliance officer. The person filing the complaint will be notified when deadlines are extended. If more than twice the allotted time has expired without a response, the appeal may be taken to the next level.
 3. Failure of the person filing the grievance to appeal within the timelines given will be considered acceptance of the findings and remedial action taken.
 4. To the extent permitted by law, the district will investigate all grievances, even if an outside enforcing agency such as the Office for Civil Rights, law enforcement or the CD is also investigating a complaint arising from the same circumstances.
 5. The district will only share information regarding an individually identifiable student or employee with the person filing the grievance or other persons if allowed by law and in accordance with Board policy.
 6. Upon receiving a grievance, district administrators or supervisors, after consultation with the compliance officer, will implement interim measures as described in this policy if necessary to prevent further potential discrimination, harassment or retaliation during the pending investigation.

PUBLIC COMPLAINTS

The Board recognizes that situations of concern to parents/ guardians or the public may arise in the operation of the district. Such concerns are best resolved through communication with the appropriate staff members and officers of the school district, such as the faculty, the principals, the superintendent or the Board.

The following steps are proper procedures to be followed by persons with questions or complaints regarding the operation of the school district: Complaints on behalf of individual students should first be addressed to the district employee.

- Unsettled matters from (1) above, or problems and questions concerning individual schools, should be directed to the principal of the school in writing.
- Unsettled matters from (2) above should be addressed in a meeting with the principal and all parties' concerned and documented in writing.
- Unsettled matters from (3) above, or problems and questions concerning the school district, should be directed to the superintendent in writing.
- If the superintendent cannot settle the matter satisfactorily, it should be brought to the Board of Education. Questions and comments submitted to the secretary of the Board in letterform will be brought to the attention of the entire Board at a regularly scheduled or called meeting. If necessary, a Board hearing will be scheduled to resolve the complaint. However, the decision of the Board shall be final except in the case of complaints concerning the administration of federal programs. In that case the complainant may go to the appropriate section of the Department of

Elementary and Secondary Education and then to the United States Secretary of Education.

The Board considers it the obligation of the professional and support staff of the district to field the questions of parent/guardians or the public. Accordingly, the district will inform patrons of the complaint procedure and its availability for the lodging complaints against the local district or the state.

NOTICE OF HOMELESS, MIGRANT & ENGLISH LANGUAGE LEARNING

All responsible public agencies are required to locate, evaluate, identify children, and provide educational and assistance to students who are homeless, migrant, and are learning English as a second language. Thayer assures that it will provide a free, appropriate public education (FAPE) to all eligible children. Questions regarding the notice may be directed to the building Principal or Director of Special Services.

PARENTS RIGHT-TO-KNOW

Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent –

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

SECTION VII – DAILY BELL SCHEDULE

8:00 AM	1 st Period	8:53 AM
8:57 AM	2 nd Period	9:51 AM
9:55 AM	3 rd Period	10:48 AM
10:52 AM	4 th Period & Lunch (2 shifts)	12:09 PM
12:13 PM	5 th Period	1:05 PM
1:09 PM	6 th Period	2:01 PM
2:05 PM	7 th Period	2:59 PM

**Alternate schedules will be used for special events and/or for special circumstances.*

Schedule – Fall Semester 2016

Period	Subject	Instructor	Room
1			
2			
3			
4			
5			
6			
7			

Schedule – Spring Semester 2017

Period	Subject	Instructor	Room
1			
2			
3			
4			
5			
6			
7			

Student/Parent Handbook Sign-off Form

Students and Parents:

I have received and will read the Thayer High School Student Handbook. If I do not understand any parts of these handbooks, I can ask further questions of any staff. I know I can view complete Thayer High School regulations and procedures on the school website at <http://thayer.k12.mo.us>.

My signature indicates that I will follow all Thayer High School regulations, school rules and procedures.

I also acknowledge I am aware of the Parent Portal, available to parents, and the Student Portal, available to students, to view information about the student (s) including progress grades, attendance, lunch obligations, discipline, etc. I may sign up in the school office for that access.

Student Name: _____ Grade: _____
(please print)

Student Signature: _____ Date: _____

Parent Name: _____
(please print)

Parent Signature: _____

Please detach and return this form to your homeroom teacher or the person who distributed your handbook.

MSHSAA CONDITIONS FOR PARTICIPATION

Student Agreement Regarding Conditions for Participation

This application to represent my school in interscholastic athletics or other organizations is entirely voluntary on my part and is made with the understanding that I have studied and understand the eligibility standards that I must meet to represent my school and that I have not violated any of them. I also understand that if I do not meet the citizenship standards set by the school or if I am ejected from an interscholastic contest because of an unsportsmanlike act, it could result in me not being allowed to participate in the next contest or suspension from the team either temporarily or permanently.

I have completed and/or verified that part of this certificate which requires me to list all previous injuries or additional conditions that are known to me which may affect my performance in so representing my school, and I verify that it is correct and complete.

Student's signature _____

Date _____